2019-2020
Program Guidelines & Overview

2019-2020 Grant Application Deadlines

- Awards are funded up to $500 per classroom or $1,500 per grade level / school-wide project.

- Subject areas: Literacy, STEM and the Arts.

- Grant Cycle I – Deadline: Friday, September 20, 2019

- Grant Cycle II – Deadline: Friday, October 25, 2019

- Grant Cycle III – Deadline: Friday, November 22, 2019

Grant Project Requirements:
What is the Grants Committee looking for?

- Projects should address school and district goals

- Projects should meet Florida standards

- Projects <u>must</u> have measurable outcomes

- Projects should be innovative and creative

- Projects should provide changes in knowledge, skills, attitudes, behavior

Mandatory Reporting of Outcomes

- All projects in Literacy, Art, or STEM must have measurable outcomes and the ability to track those outcomes.

- All projects must track the number of students who participate.

- Include the learning goals for your students and a standardized measurement tool. What do you want them to learn? How will you determine if they met the goal?

Mandatory Reporting of Outcomes

- All recipients must be prepared to provide answers to the following questions for the state report using test scores, surveys of students or other tracking:

  Arts Projects:
  - Use pre- and post-participation surveys to gauge measurable outcomes associated with your project. For example, develop a survey about a student's interest in continued learning about the arts, or their interest in pursuing artistic endeavors, careers, or majors.

  Literacy projects:
  - Provide the # of students who improved either their overall grade in a related subject, or improved their scores on a reading skills test administered by the teacher, such as iReady
  - Provide pre and post-participation data on changes in students' attitude toward reading and literacy, their interest in pursuing more literacy/reading related activities, and if they have increased how much they read outside of school; or a similar pre and post-participation survey

  STEM projects:
  - Provide the # of students who improved their grade in a STEM subject area, or improved their scores on a teacher administered skills test, such as iReady.
  - Provide pre and post-participation data on changes in students' interest in STEM Careers, STEM majors/learning, and their participating in STEM-related activities outside of coursework; or a similar pre and post-participation survey

Technology Requests

- Must make a strong case for the educational value
- Research lowest price with SCPS computer store and provide backup. Most items must be purchased through them.
  - http://www.scps.k12.fl.us/purchasing/ComputerStore.aspx
- Items must be supported by SCPS Information Services
- Proper tracking and storage at your school is required
- Items become <u>property of the school</u>, not the teacher

Expenditure Reporting

- Expenditure reporting has moved to an online system. All expenditure reports will be due May 8th 2020.

- You will no longer be required to submit receipts detailing every purchase that you have made. However, you should keep these records incase they are ever needed.

- Now, all expended funds must be shown through an Account History Report, which your bookkeeper can provide to you.

- Failure to submit expenditure reporting by the required date may disqualify you from funding next year.

Unallowable Expenses

- Tax on purchases will not be reimbursed and cannot be paid for through funds received from The Foundation. This will become the responsibility of the teacher or school.

- Food/Refreshments

- Rewards – trophies, trinkets, gift cards

- Recognition items – certificates, etc.

- Furniture (including but not limited to: bean bag chairs, shelving units, storage bins)

- Uniforms/clothing items

The Grants Committee also will not award funding for the following requests:

- Books that will simply be added to a teacher's classroom library. Any requests for books must be tied to a specific project and activity.

- Software programs that can be funded by a school's budget;

- Hardware that can be funded by a schools' budget. Items that improve classroom instruction and students understanding with quantifiable results will be considered, but require a strong case for the educational value they offer;

- Equipment that is available and can be purchased through the school/district;

- Costs to secure speakers;

- Funding for charter schools;

- For projects which include the mailing of letters and/or packages by the students, postage costs will not be funded;

- Requests for materials/projects that will later be donated to the community or auctioned off as a fundraiser will not be funded (all materials must remain the property of the school).

2019-2020 Timeline – Reporting schedule

- February 22, 2020 – All Cycle I, II, III grant awards must be spent by this date.

- April 17, 2020 - All projects must be implemented by this date in order to gather data (grades and measurable outcomes) from your students.

- May 8, 2020 - Final evaluation **AND** Expenditure reports due.

- **All reporting this year will be online and done in a similar format to the application.**

- **Failure to submit expenditure report or evaluation report will disqualify future grant awards.**

If you have questions:

Contact Tom Webb at 407-320-0170 or

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Good Luck!