# Scholarship Application Guide:
Applying for Senior Scholarships and Navigating AwardSpring

The purpose of this guide is to walk you through the process of applying for scholarships using the AwardSpring platform.

Start by navigating to The Foundation for Seminole County Public Schools' AwardSpring site - fscps.awardspring.com.

You will land at the login page.
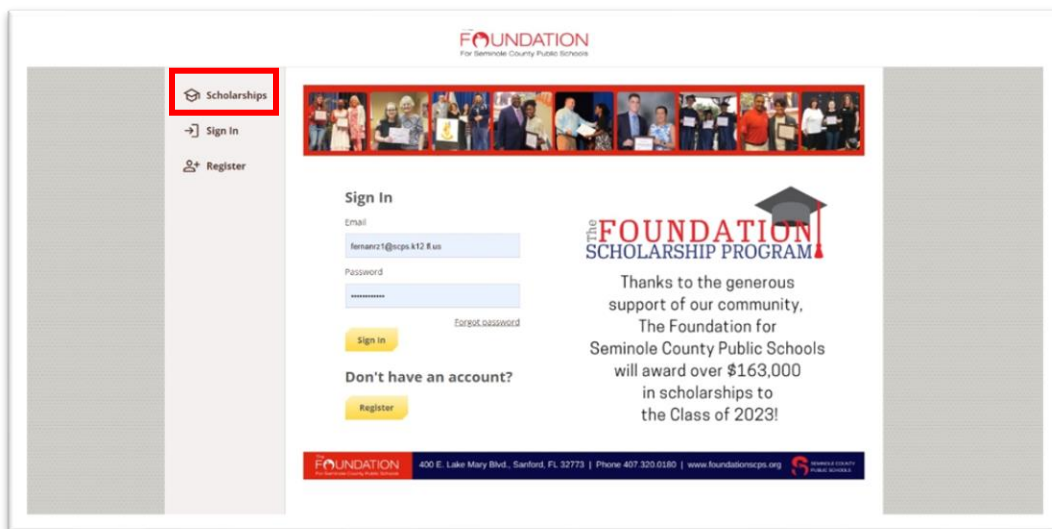
In the left menu bar, Scholarships is a clickable button.

Scholarships will show you a list of all scholarships offered through The Foundation this year along with their respective award amounts and deadlines. For the Class of 2023, the application deadline for all scholarships is Tuesday, March 21, 2023.

Click each scholarship to see additional information.

Our scholarships available this year focus on:

- Areas of Study such as Trade Programs, Education, Nursing, the Arts, Engineering and STEM fields.
- Participation in athletic programs, arts programs, extracurricular activities, and community service.
- Most scholarships are available to all SCPS High Schools while others are specific to Lake Brantley, Lake Mary, Lyman, and Seminole.
- Other factors such as overcoming challenges such a disabilities or language barriers, experiencing homelessness, and living in the Midway community of Sanford.

www.FoundationSCPS.org/Student-Scholarships/
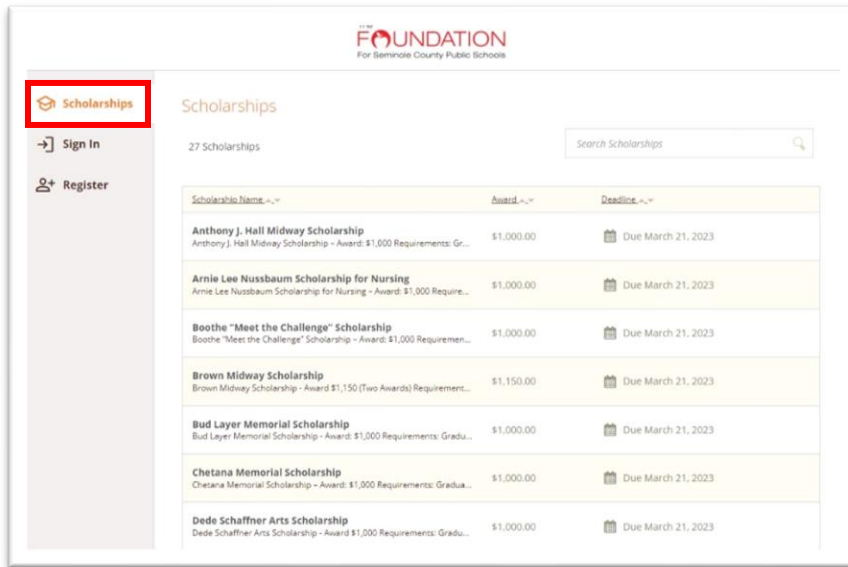
TO LOG IN:

Sign In: If you already have an account. Enter your email address and password and click the yellow Sign In button.

Register: You do not have an account. You will be directed to a registration page. Enter all the required information, click the agreement box, and click the Create Account button.
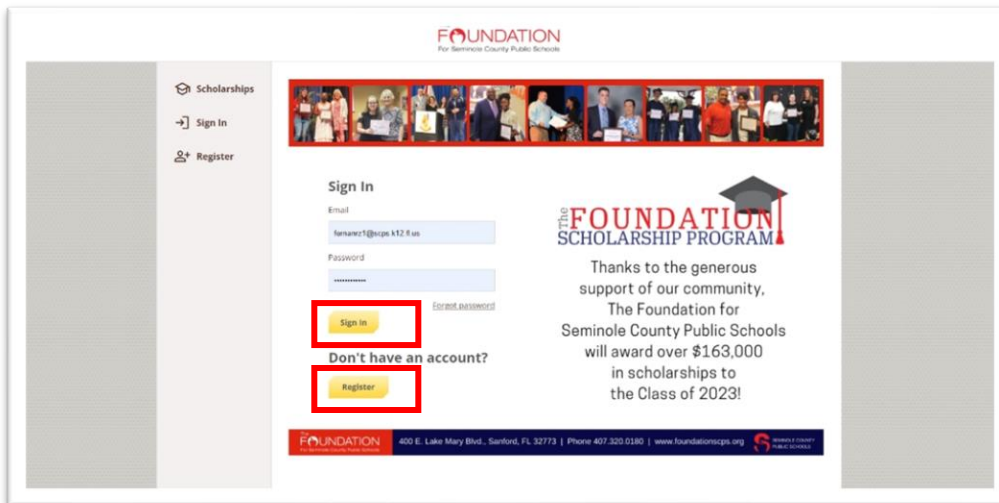
After login/registration, you will be directed to your Dashboard. Important information about your application status and additional instructions will be displayed for you here.

Click the **Start Application** button to begin filling out your application.

There are four tabs that make up the entire application. Complete each section to submit your application.

Once you've completing all tabs of your application will enable to the **Submit Application** button in the lower right corner. Click it to submit your application.

www.FoundationSCPS.org/Student-Scholarships/

You will be directed back to your Dashboard. View applied scholarships by clicking on the scholarships tab.

Click **Dashboard** to return to your Dashboard to view additional information or take further action. Most of the The Foundation's scholarships will require an essay and/or recommendation letters which will require additional follow-up.

You may be eligible for additional scholarships that require additional information. The Dashboard will prompt you to provide this. In the example below, the applicant qualifies for the Academic scholarship, but additional follow-up information is required to finish the application. The applicant needs to click the Complete Follow-Up button to provide the required responses and/or documentation.

www.FoundationSCPS.org/Student-Scholarships/

The FOUNDATION
For Seminole County Public Schools

The FOUNDATION
SCHOLARSHIP PROGRAM

Dashboard

Scholarships

Donors

Application

Welcome, Traci

You have some follow-up work to do. Click "Complete Follow-Up" in the boxes below.

1 Item requiring completion

Follow-Ups

Academic Scholarship
You are eligible to apply but have some work to complete by 9/10/2021.

Complete Follow-Up

In the example below, the applicant needs to respond to an essay question and upload a current transcript to apply for the scholarship. Many of The Foundation's scholarships require you to upload one or more letters of recommendation and/or submit an essay.

Scholarships ▴ Academic Scholarship

Submit Application

Overview

This scholarship is for applicants who demonstrate academic potential; are enrolled in advanced classes; demonstrate financial need.

Qualifications

✔ Applicant must demonstrate academic potential.

Quick Facts

📅 Apply by Sep 10, 2021

🏆 $25,000.00

Apply for this Scholarship

Please explain why you are the best candidate for this scholarship.

250 word(s) left

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Please upload a current transcript.

Upload File

Submit Application

www.FoundationSCPS.org/Student-Scholarships/

After completing all follow-up items for the scholarship, click the **Submit Application** button to submit your application. Proceed through all Follow-Up items for all scholarships listed.

Please note, you must complete the listed Follow-Up items required for each scholarship to be considered for that scholarship.
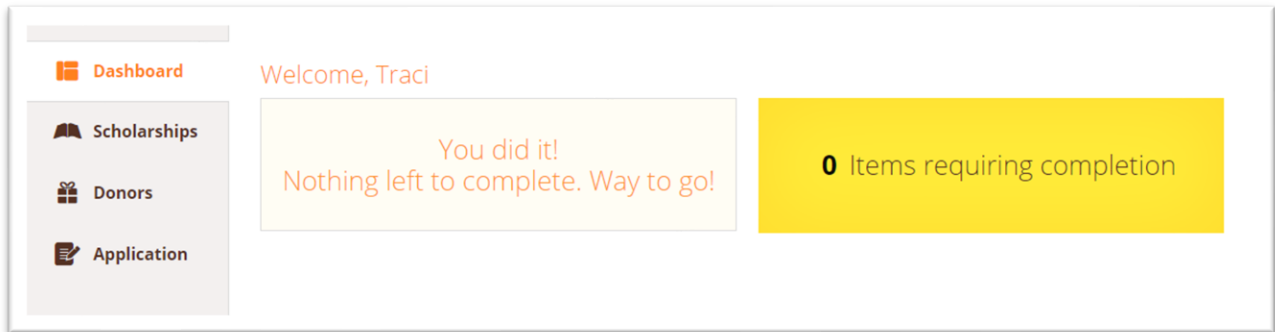
You are all set! The Foundation will provide you further direction if needed.

Application review will take place following the March 21, 2023 application deadline. We anticipate notifying all scholarship awardees by mid-April.